

How to Apply for Awards

*Awards are not generated automatically and do not simply happen, without someone actually applying for the respective award (i.e. putting pen to paper).
Let's reward worthy candidates for their outstanding efforts!*

In the case of Service Awards, these can be applied for by someone on behalf of someone else or by the candidate him/herself. Service is then verified by Scout Headquarters before the award is approved. 5 and 10 year awards can be applied for at anytime, but Service medal and bar applications close 31 July each year.

Service Application Form:

[Provincial 5 and 10 Year Award, National Long Service Award and Bar to Long Service Award.](#)

In the case of Merit Awards, these are applied for by someone on behalf of someone else, without the knowledge of the prospective candidate. (It stands to reason that one cannot nominate oneself for a Merit Award). The forms are completed motivating for an award and a committee takes the nomination, based on the motivation and recommends the award that the prospective candidate will be awarded, which is then approved by National Headquarters. Applications close 31 July each year.

Merit Application Forms:

[Provincial Commissioner's Commendations – Guidelines](#)

[Provincial Commissioner's Commendation \(Uniform\)](#)

[Provincial Commissioner's Commendation \(Non-Uniformed\)](#)

[Merit Award Application](#)

In the case of Gallantry Awards, these are applied for by someone on behalf of someone else, also without the knowledge of the prospective candidate. A full detailed report of the incident with letters and or reports from those who were involved and / or eye witness reports and / or newspaper cuttings, together with a motivation for the award, should be submitted to Provincial Headquarters. As with the Merit Awards, a committee takes the nomination, based on the facts motivated and recommends the award that the prospective candidate will be awarded, which is then approved by National Headquarters. Applications close 31 July each year, but as this is an exceptional Award to someone living or dead, the closing date is at most times merely a guideline and not strictly adhered to.

Gallantry Award Form:

[Gallantry Award Application](#)

Application for a Thanks Badge is simply a motivating letter from a person or committee via the LA or DC to Scout Headquarters applying for the award.