

Good day all Adult Leaders

Out with the paper and let's go online.

All adult course applications can now be done online. I was thinking about how I should present this to you and realised that the best way is for you to get your scouts who have attended badge courses to take you through it.

Here are some basic steps to follow for those who like to do things on their own:

Step 1

Check the training schedule for the year: <http://www.scouting.org.za/westerncape/adulttraining/2016/AdultCourses2016>.



WESTERN CAPE REGION

ADULT TRAINING COURSES 2016

Course	Venue	Fee	Date	Closing date	Course Leader
Stage 1 Adult Training					
Stage 1 Adult Training	Gilwood	R 100	6/7 Feb 2016	18 January 2016	Theo Rijs
Stage 1 Adult Training	Gilwood	R 100	2/3 April 2016	15 March 2016	Quintin Combrink
Stage 1 Adult Training	Gilwood	R 100	23/24 July 2016	15 June 2016	Mark Abrahams
Stage 1 Adult Training	Gilwood	R 100	10/11 Sept 2016	15 August 2016	Peter Niddrie
Warrant Courses - Stage 2 Adult Training					
Stage 2 Cub Warrant	Gilwood	R 500	12/13 March & 16/17 April	15 February 2016	Nicky Jonas
Stage 2 Cub Warrant	Gilwood	R 500	17/18 Sept, 15/16 October	15 August 2016	Carol Mackay
Stage 2 Scout Warrant	Gilpine and Hawequas	R 520	12/13 March & 15 -17 April	15 February 2016	Quintin Combrink
Stage 2 Scout Warrant	Gilpine and Hawequas	R 520	17/18 Sept, 21- 23 October	15 August 2016	Mark Abrahams
Stage 2 SGL/Comm Warrant	Gilwood	R 475	2016/05/28 & 18/19 June	15 May 2016	Albert Ntunja
Woodbadge Courses - Stage 3 Adult Training					
Stage 3 Cub Woodbadge	Gilwood	R 475	2/3 July, 27/28 Aug	15 May 2016	Donald Alexander
Stage 3 Scout Woodbadge	Various	R 600	2/3 July, 29-31 July, 27/28 Aug	15 May 2016	Nimmy Abrahams
Stage 3 SGL/Comm Woodbadge	Gilwood	R 475	2/3 July, 27/28 Aug	15 May 2016	Albert Ntunja
Rover Courses					
Rover Orientation	Gilwood	R 50	20-Feb	18 January 2016	Devon Bowen
Advanced Rovering Workshop	Gilwood	R 100	14/15 May	15 April 2016	Devon Bowen
Specialist Courses					
Committee Workshop	Gilwood	R 30	19-Mar	15 February 2016	Paddy Milner
Finance Workshop	Gilwood	R 30	07 May 2016	15 April 2016	Paddy Milner
AGM Workshop	Gilwood	R 30	20-Aug	15 July 2016	Paddy Milner
Cub Camping	Hawequas	R 450	27/28 February	18 January 2016	Nicky Jonas
Cub Jungle Background	Hawequas	R 450	25/26 June	15 May 2016	Carol Mackay
First Aid	Gilpine	R 425	23/24 April & 14/15 May	15 March 2016	Peter Niddrie
First Aid	Gilpine	R 425	24/25 Sept & 8/9 Oct	15 August 2016	Peter Niddrie
Gilwell Reunion	Gilpine	No Charge	03-Sep	15 August 2016	Theo Rijs
Tutors Course	Gilpine	R 150	21/22 May	15 April 2016	Buzz Macey
Mountain Awareness	Gilpine	R 100	05-Mar	15 February 2016	Nigel Forshaw
Water Awareness	Sea Scout Base	R 100	21-May	15 March 2016	
Water Awareness	Sea Scout Base	R 100	15-Oct	15 September 2016	
Water Charge	Sea Scout Base	R 400	16/17 & 23/24 Jan	15 December 2016	

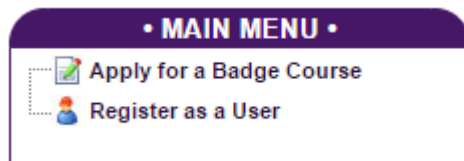
Step 2

Identify your training need by chatting to your SGL (Scout Group Leader) or DC (District Commissioner). – Your DC will check whether you are eligible for the level of training and if so give you the go-ahead to apply.

Step 3

Go to: <http://www.wcpermits.org.za/register/index.php>

Step 4



Select the option – Apply for a Badge Course

Step 5

Apply for a badge course

Select your District

Constantiaberg (CW 9) ▼

Select your Group

--Constantiaberg District Staff-- ▼

[I do not see my District or Group, or there is a mistake...](#)

Continue...

Select your District and Group and continue

Step 6

Now select your course:

2016 WCape Mapping (22, 23 Jan & 5,6 March)	Venue ▼
2016 WCape Mapping (22, 23 Jan & 5,6 March)	Cost ▲
2016 WCape Lifesaver (30 & 31 January)	
2016 WCape Pioneer (13,14 Feb & 12,13 March)	
2016 WCape Keelboat Sailing (23,24 Jan & 6,7 Feb)	
2016 WCape Rover Orientation (20 Feb)	
2016 WCape Stage 1 Adult Training (6&7 Feb 2016)	
2016 WCape Cub Camping (27/28 February)	
2016 Gauteng Permit Phase Course (13&14 Feb 2016)	
2016 WCape Helmsman (6,7 Feb & 20,21 Feb)	
2016 WCape PLTC 1st Course (12,13 March & 22-24 April)	
2016 WCape PLTU - Scouts (20-28 March)	
2016 Gauteng Scout Warrant Course (27&28 Feb & 12&13 March)	
2016 Gauteng SSC Flat Water Canoe Charge (27 & 28 Feb)	
2016 Gauteng SSC Water Awareness (27 Feb)	
2016 WCape Mountain Awareness (5 March)	
2016 WCape Committee Workshop (19 March)	
2016 WCape Stage 2 Cub Warrant (12&13 March & 16&17 April)	
2016 WCape Stage 2 Scout Warrant (12/13 March & 15-17 April)	
2016 Gauteng Scout Wood Badge (13 Mar; 17 Apr; 29 May; 26Jun & 15-17 Jul)	
2016 WCape Adult First Aid (23/24 April & 14/15 May)	▼

Please note all the relevant information:

• COURSE INFORMATION •	
2016 WCape Stage 1 Adult Training : 6&7 Feb 2016	
Closing Date	18 January 2016
Venue ▼	Gilwood
Cost	100
Special Notes	New Adults that have submitted a AAM Form, checked by Region
Administered By SCOUTS South Africa (Western Cape)	

Step 7

Now complete the form so that we have the relevant information to process your application:

Please note that we are using the scout form at this stage so some information requested is not relevant to you.

The email address is the address that we will use to send all correspondence to – attention to detail is thus critical.

Your dietary needs or allergies are important for catering and medical purposes.

Your medical notes will guide the course leader in the necessary action to take in event of an emergency.

Your Details

Email	<input type="text"/>
Surname	<input type="text"/>
Firstname	<input type="text"/>
Home phone	<input type="text"/>
Cellphone	<input type="text"/>
Postal Address	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Date of Birth	1 ▾ January ▾ 1985 ▾
Gender	<input checked="" type="radio"/> Male <input type="radio"/> Female
Advancement Level you are working on now	Membership ▾
Scout Rank	Patrol Member ▾
In current rank since?	January ▾ 2008 ▾
School	<input type="text"/>
Grade	5 ▾
Religious Denomination	<input type="text"/>
Special Dietary Requirements	<input type="text"/>
Medical Notes	<input type="text"/>

Enter the code that you see here (cAse SEnsiTive, no zeros)



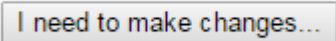
[What is this?](#)

[Continue...](#)

Step 8

The next page will appear.

Recheck the form thoroughly before selecting “ I am happy to submit” – especially the COURSE that you selected.

If you need to make changes, select the  and make the necessary changes.

Badge Course Application - Confirm : 2016 WCape Stage 1 Adult Training

Your Details

Email : nimmy.abrahams@gmail.com

Surname : Abrahams

Firstname : Nimmy

Home phone : 0217054852

Cellphone : 0829298496

Postal Address : 70 1st Avenue , Fairways , , 7800

Date of Birth : 27/3/1985

Gender : Boy

Advancement Level you are working on now : Membership

Scout Rank : Patrol Member

In current rank since? : 1 2008

School :

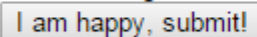
Grade : 12

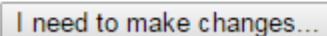
Religious Denomination : Islam

Special Dietry Requirements : Halaal

Medical Notes : Sinusitus

Interest Badges :





Step 9

This screen will appear:

Badge Application Completed

Your Badge Application has been saved into the system, and you should receive a confirmation email shortly. Please use the PDF file here as your 'receipt'.



Your Receipt.

Please use the above reference number when making payments! Without this HQ does not know that you have paid!

Step 9

Open up the PDF

Permits &
Courses

Reference: BC5321

All queries to SCOUTS South Africa (Western Cape) tel : 0860 726 887 fax : 021 685 9050
email : secretarywo@scouting.org.za

2016 WCape Stage 1 Adult Training (6&7 Feb 2016)

To be held at: Gilwood

Other Notes: New Adults that have submitted a AAM Form, checked by Region

Payment Due to : SCOUTS South Africa (Western Cape)

Cost: R100

Banking details:

South African Scout Association

Standard Bank, Thibault Square

Branch Code 02 09 09

Account Number 0708 63660

Please ensure that you fax a copy of your deposit slip to HQ on 021 685 9050

Scouts Information

Group: --Constantiaberg District Staff--

District: Constantiaberg

Name: Nimmy Abrahams

Home Phone: 0217054852

Cell: 0829298496

Email: nimmy.abrahams@gmail.com

Address: 70 1st Avenue , Fairways, , , 7800

Date of Birth: 27 March 1985

Medical Info: Sinusitus

Dietry Info: Halaal

Step 10

The payment of for **Training Course** must be made to the following bank account per electronic fund transfer (EFT):

Bank : **Standard Bank** Branch : **Thibault Square** Branch Code : **020909**

Account Name : **South African Scout Association** Account Number : **0708 63 660**

Please use the reference number BC (in the example above it is BC5321) – this is an example do not use this reference!!!

Step 11

Scan in your proof of payment or fax it to Regional HQ, adminwc@scouting.org.za or per fax 021 685 9050. Space is limited, so ensure that you reserve your place early!!

The application form is also available on the following link: - if you don't have access to the internet
<http://www.scouting.org.za/westerncape/forms/F1AdultTrainingCourse.pdf>

Please mail me if you need any further help.

Regards

Nimmy Abrahams

Regional Team Coordinator

Adult Support

Scouts South Africa
Western Cape

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Tel: +27 21 928 1015 (w)

Tel: +27 21 705 4852 (h)

Email: nimmy@scouting.org.za

Website: www.scouting.org.za/capewest